



## FACTC Fall 2009 Meeting

Date: Oct. 22 and 23

Location: Student Center Multipurpose Room  
Skagit Valley College, Mount Vernon

Hosting Rep: Brad Smith [brad.smith@skagit.edu](mailto:brad.smith@skagit.edu)

### Minutes

October 22, 2009

#### Participant representatives:

Phil Venditti (president), Clover Park  
Susan Hakoda, Bellevue  
Noreen Light, SBCTC  
Mark Doerr, Spokane Falls  
Carol Wilkinson, Whatcom  
Mark Walker, Peninsula  
Jim Howe, Lake Washington  
Tim Keely, Tacoma  
Katy Olsen, Pierce

Rob Vogel, Spokane  
Steve Byman, Lower Columbia  
Walter Hudsick, Cascadia  
Mike Dodge, Olympic  
Brad Smith, Skagit Valley

#### Guests:

Leon Khalsa, Pierce  
Alan French, South Seattle

**Meeting called to order** at 16:03 by Phil Venditti. We introduced ourselves and noted several new members.

**First order of business** was presentation of this year's *FACTC Focus* by Mark Doerr, who distributed the new edition (campus copies will be mailed). We need to come up with topic for next year. Phil expressed a note of appreciation to Mark for his excellent work and long history with the *Focus*.

**Report of New Faculty Institute by Jim Howe and Noreen Light.** Attendance this year was about 75 new faculty, roughly one half of attendance in past years, probably reflecting low number of new hires. Discussion centered on type of contributions FACTC can make to the New Faculty institutes and other trainings for faculty. Noreen notes that a list of all upcoming conferences in region can be found on SBCTC website.

**SBCTC Mission Study Task Force** was presented by two faculty participants, Mike Dodge and Alan French. Task Force first met in early November last year, and has met more or less bimonthly since. Only two other faculty on the task force (originally Tim Allwine from Lower Columbia and Mike Dodge; subsequently joined by Alan French and Karen Toreson, Shoreline), combined with four presidents, three trustees, and four State Board members (along with SBCTC staff). The group looked at volumes of data ranging from student transportation distances, governance, expansion models, baccalaureate degrees, population growth, financial aid, academic computing and others. Notably neglected in Alan's view were discussions about Basic Skills, some faculty issues, and Student Services. Draft recommendations were distributed, and we were reminded that we would talk over these with Jan Yoshiwara via elluminate on Friday.

Some discussion was raised on the role of FACTC in this and other task forces. The point was emphasized that the Mission Study Task Force is entirely distinct from the Gates grant/strategic completion initiative and limited faculty input on one should not be confused with limited faculty input on the other. Questions were brought up over the appropriate role of FACTC vs. faculty union input on these task forces, with the acknowledgement that contractual issues are not in FACTC's portfolio, but certainly anything that impacts teaching or learning on our campuses should be in our purview. The question was asked of how many FACTC representatives had been asked to attend the Faculty for the Future meeting on Saturday, organized by AFT/WA – roughly 5 were asked, and 2 are going. Also raised was how this situation with Task Force and Course Redesign initiatives is similar to the way common course numbering was presented to system faculty. It was emphasized that the Mission document is still a draft and will be out for comment, and Mike repeated that this kind of discussion is happening all over the country – over what changes should be made in post-secondary education. He noted that the State structured this process because many issues were covered besides those that directly impact faculty (buildings, etc.).

Phil summarized the discussion, noting we should have more contact/collaboration with the unions and that it is appropriate that we were asked to give our responses to the draft Mission Task Force document (tomorrow, with Jan). Phil also meets with the State Board on Nov.5 and will bring these concerns to them then.

**FACTC Focus:** We then began to discuss next year's *FACTC Focus* topics (the note taker was desperately changing our dinner reservations for 18 at this point and was not present for this discussion). List of topics follows from record on whiteboard:

Who's telling us what to do?	Are we all listening?
Who is the real expert on teaching?	Strategic planning for herding cats?
Too many cooks?	Are we (FACTC) a cohesive organization?
Communication pathways	Strategic planning for FACTC
How do we know what is going on?	Understanding groups – who are the major players and where do they fit?
Faculty <u>voice</u> at the state level – Listen to us!	Students
Digitizing course contents	Integrated Studies/Learning Communities
Offering <u>shared</u> content; open source teaching materials	Faculty views on the future of education
Models of collaboration – among faculty, and shared governance	Can we predict the future?

**Course Redesign Initiative:** Floor was yielded at 17:53 to Leon Khalsa who read a statement for FACTC's consideration about the Course Redesign Initiative – an email copy was distributed later. Discussion followed without action until we adjourned for dinner at 18:15.

**Submitted by Brad Smith, 9 Nov. 2009.**

# Minutes

## October 23, 2009

### Call to Order, Introductions, Welcomes

**Attendance:** Steve Byman [sbyman@lcc.ctc.edu](mailto:sbyman@lcc.ctc.edu); Diana Casey [dcasey@pierce.ctc.edu](mailto:dcasey@pierce.ctc.edu); John Clary [jmclary@doc1.wa.gov](mailto:jmclary@doc1.wa.gov); Tim Culler [tculler@rtc.edu](mailto:tculler@rtc.edu); Mike Dodge [mdodge@oc.ctc.edu](mailto:mdodge@oc.ctc.edu); Mark Doerr [markd@spokanefalls.edu](mailto:markd@spokanefalls.edu); Susan Hakoda [susan.hakoda@bellevuecollege.edu](mailto:susan.hakoda@bellevuecollege.edu); Jim Howe [jim.howe@lwtc.edu](mailto:jim.howe@lwtc.edu); Walter Hudsick [whudsick@cascadia.edu](mailto:whudsick@cascadia.edu); Tim Keely [tkeely@tacomacc.edu](mailto:tkeely@tacomacc.edu); Amy Kinsel [akinsel@shoreline.edu](mailto:akinsel@shoreline.edu); Noreen Light [nlight@sbctc.edu](mailto:nlight@sbctc.edu); Randy Nelson [rnelson@sccd.ctc.edu](mailto:rnelson@sccd.ctc.edu); Katy Olsen [kolsen@pierce.ctc.edu](mailto:kolsen@pierce.ctc.edu); Michele Quinn [mquinn@sccd.ctc.edu](mailto:mquinn@sccd.ctc.edu); Gerald Smith [gsmith@clark.edu](mailto:gsmith@clark.edu); Brad Smith [brad.smith@skagit.edu](mailto:brad.smith@skagit.edu); Phil Venditti [phil.venditti@cptc.edu](mailto:phil.venditti@cptc.edu); Rob Vogel [rvogel@scc.spokane.edu](mailto:rvogel@scc.spokane.edu); Mark Walker [mlwalker1@doc1.wa.gov](mailto:mlwalker1@doc1.wa.gov); Buzz Wheeler [bwheeler@highline.edu](mailto:bwheeler@highline.edu); Jennifer Wu [jwu@sccd.ctc.edu](mailto:jwu@sccd.ctc.edu)

### Officers' Reports

Secretary

The President's call for corrections to the Spring 2009 Meeting Minutes changed the following:

*page change*

- 1 Treasurer' Report: ~~as usual~~  
Vice-president's Report: ~~Dillon~~, insert Dodge
- 2 FACTC Representation at IC Meetings: *first citing "flup"* replaced with "follow up"
- 3 Math in DTA: "DTA" replaced with "Direct Transfer Agreement "
- 4 Discussion of last paragraph resulted in decision to make no changes

Approval of May 8, 2009 minutes with corrections

Ruth Frickle, from Highline Community College, is stepping down as our secretary to assume a new leadership role within her faculty there. According to Article V of the FACTC Bylaws:

The Secretary shall

1. maintain appropriate records and conduct correspondence for FACTC
2. supervise the production and distribution of FACTC's internal correspondence
3. assume other duties the membership designates

Move to poll membership for candidate to replace Ruth Frickle led to motion by Mike Dodge to nominate Mark Walker (new member representing Peninsula College). Election approved.

Treasurer's Report –Randy Nelson

Not much in way of expenses beyond food and drink at meetings, hosting reception at TL Conference. Report accepted

Vice President's Report – Mike Dodge

Membership list being updated due to vacancies, additions, and changes in executive committee. Discussion on notice to host campus to provide conference call for those who cannot attend FACTC meetings. Motion by Amy Kinsel to require members to post such a request 10 days prior to meeting to allow host representative and IT staff sufficient work time. President noted that actual presence is preferred and added "Thanks to Mike for getting on top of this list." Motion approved

President's Report – Phil Venditti

First item: Discussed draft of FACTC role for SBCTC (Charlie Earl has recently become more aware of the nature and activities of FACTC)

Extended dialog on former member Leon Khalsa's open letter (read previous evening) expressing concern over lack of faculty involvement in the Student Completion Initiative.

Second item: Colleges have global outcomes as usually noted by "Students should be able to..."

Phil would like all colleges to connect on global outcomes. Clover Park will have 2 day celebration at end of year to evaluate how students view success at outcomes. Phil would like Pierce county participants to expand these activities and eventually have a state-wide process

Questions/comments?

Amy Kinsel: Academic Calendar has to designate day

Phil Venditti: Can be anytime during the year. April is Community College month

Jim Howe: Has a similar event at Lake Washington, helps with accreditation

Phil Venditti: Has binder for participants to review (passed binder around)

Mike Dodge: What group started this?

Phil Venditti: Grassroots by faculty led to a formalized document

Proposal by Vice-President related to previous business to add a new format for a Meeting Notes Template. Mike suggests the secretary adopt a template for note taking as exemplified from Clarkston Rotary Club Board Minutes with three columns of data for Topic, Discussion, and Outcome/Follow-up in order to emphasize flow of task to completion. Discussion, then motion by Mike to use both ways for next meeting. Motion approved. (*see attached*)

## Spring Conference

Discussion on how to explain FACTC to colleagues

Jim Howe: Could we be added to State acronyms website? Walter Hudsick: how can we best explain what we do? Use, post a presentation? Noreen Light: No theme to the Teaching and Learning Conference (TLC) as yet. Mark Doerr: What about an Issue-oriented big topics forum for faculty across state. Discussion around forum structure: FACTC Forum? Website? Blurbs about stakeholders? Phil proposed having task force review Blog site use for faculty interaction, then a submotion by Mike to use FACTC website to direct faculty to access information such as the Student Completion Initiative. Jim: This would allow for "the conversion continues in the green room" page on website.

**Break at 10:40 a.m. – 10:50 a.m.**

## President Tollefson's Welcome

Our colleges face many changes from capital projects to the makeup of student populations. The role of faculty as central to teaching and learning will not change. Faculty need to actively engaged students so as to involve those just sitting passively in the back of the room without learning expectations. Face to face or virtually engagement is essential. Bill (Noreen's SBCTC colleague) would say the same thing.

## SBCTC Updates and Discussion

Noreen Light, State Board for Community and Technical Colleges Liaison to FACTC

Citing examples from various colleges' math course requirements Noreen confirmed that we don't agree on what "pre-college courses" are. She demonstrated how to access information on the SBCTC website for student achievement initiative and the faculty learning communities initiative (@10-15 participants learning about a topic of interest, 17 groups have been funded -

showcase at TLC?) Noreen distributed July 2009 Proposed Change to DTA Math & Communication, and update on College Readiness Math Test (CRMT). Amy Kinsel is generating "Questions for Noreen" related to information in presentation. Noreen led a discussion on the Mission Study in preparation for Jan Yoshiwara talk via eLuminate. Noreen responded to the observation of the hurried timeline by saying by saying the ultimate date for sending feedback to SBCTC is Dec.3. There may be a call for clarification after feedback is reviewed. Attendants broke into groups to discuss specific items to discuss with Jan.

## **Lunch @Noon**

### **FACTC Website**

Technical difficulties with eLuminate led to an earlier-than-scheduled update on FACTC website by Jennifer Wu. Jennifer reported that the FACTC website had added two new features as suggested by Phil. The FACTC.org website now uses the free Google Analytics for collecting statistics and has installed a suggestion box at the home page. Carol, the contracted web designer, has done some cleaning-up and reorganization of the website. She charged the FACTC very reasonably for her service and the FACTC web is in a better shape now. Once we add the approved Spring minutes, the minutes section will be more current. Phil and Jennifer worked with the designer during summer.

### **Course Redesign Initiative**

Dr. Cable Green, eLearning Director of SBCTC, via eLuminate,

Gave a short history of Course Redesign and posted his phone numbers (360.704.4334, cell: 360.790.3114) so participants can address issues directly to him. He stated that nothing in the initiative is mandatory. Interested faculty should apply for grants in February. The purpose of the initiative is to provide high quality digital course materials for free sharing in the learning environment. The course materials will be digital and modular. Faculty can decide to use or ignore the resources. A major goal is to increase completion rates of those courses and save students money. Currently a student in Washington spends about \$900-\$1300 per year on textbooks alone which is equal to 25% of the total cost of going to college. Digital format means the material will be modular and can be sliced up. Faculty can review; pick and choose parts or whole. He emphasized these courses are not meant to be canned or business-demanded course work. The selected courses are mostly high enrollment gatekeeper courses. The intention is not to reduce the cost to deliver courses (e.g. faculty wages), but to improve the affordability of those courses for students. Currently students in the system spend about \$41.5 million (?) per year on textbooks for the 81 gateway courses. The following discussion questioned the level of faculty involvement in the proposal process. Cable pointed out the Technology Transformation Task Force that started the Strategic Technology Plan ([http://www.sbctc.ctc.edu/college/\\_g-strategictechplan.aspx](http://www.sbctc.ctc.edu/college/_g-strategictechplan.aspx)). They have involved the WACTC, the TACTC, the e-Learning Council, and the LMDC in the process, it was just not logistically possible to involve faculty. However, he felt that they probably should have solicited earlier faculty input. But the speed of this Gates/Ford grant process was very fast. . The grant has a 2-year timeline. The actual work will begin in spring 2010. The initiative cannot be delayed as the grant has been awarded. In the first stage, eighty- one gatekeeper courses, such as English, math, will be redesigned. Seven instructional designers and five librarians will support the faculty in redesigning the courses. As time ran out, Cable offered to return to speak with the group after Jan's session.

## Mission Study Task Force Report

Jan Yoshiwara, SBCTC Deputy Executive Director, Education Services Division via eLuminate

After some technical problems, Jan let the group know she had reviewed the work we did in groups with Noreen and would respond to the list in the order of our reactions to the Mission Study recommendation:

Not enough attention to teaching/learning outcomes

Stunned by the speed of the proposed recommendation and the top down

Well intentioned but vague

Colleges are already trying to achieve this – success depends on college leadership

Not enough attention to supporting Transfer education

Seems like micromanagement

Jan stated that it is not the intent of the document to suggest that people are not currently actively working on areas of recommendations. Any ideas faculty have are welcome. There are some speed issues, but faculty has been involved. In fact, there has been some grumbling by the Presidents that they have had less input than faculty. *(continued technical problems)*

*Additions/revisions:*

Support statewide online library database resources

Strike Hispanic from serve more people- something more generic, inclusive.

Clarify the language on "standardized technical infrastructure."

Design better mechanism in support of seamless college transfer.

Address and clarify consolidation of districts]

What commitments from k12 and CTC in addressing the context?

Change the wording "continues to pursue ... cost of living adjustments...salaries" to "invest more on ..."

The language of the last item is not student-centered

Instead of just creating incentives for colleges, add incentives for faculty and students

Is historic mission over? A lot of this is old from 1967;-need to look at new stuff

Jan stated Hispanics are the least served minority. A suggestion was made to change the language of "serving more Hispanics" to "serving more underserved populations, particularly the least-served Hispanics." Jan commented that the system is still committed to serving transfer students and welcomes ideas on how to better serve transfer students.) She agreed the consolidation of district language needed to be clarified. She explained that colleges have a role in student success so the language intends to provide incentives to colleges to do more in what is offered. Currently colleges continue to teach to the 1967's mission. Jan stated that technology is a means of instruction. Possible improvement: IT moves to a common platform to make it more portable, such as providing free gmail accounts under college names. Currently different firewall configurations require thirty four different solutions; accelerate mobile technology to promote support.

Jan: This is not about changing content. It is about ways to do things differently from 30 or 40 years ago.

Phil: What happens next?

Jan: Many groups in the system are reviewing the document and giving feedback which will be collected for delivery to the State Board. The recommendations are for setting the agendas for the future. Start first with ? : *We'll move to those comments via email as we ran out of time.*

**Break at 2:20 p.m.**

### **FACTC Representation at IC meeting 19-20 November 2009 in Vancouver, WA**

Phil opened with a notice of conflict for the February FACTC meeting. After some discussion the meeting dates in February will be changed to 18 & 19 because neither Jan Yoshiwara nor Bill Moore can attend. Katy Olsen noted the date change will prevent a repeat of today's tech problems. A polling of the membership led to the assignment of Gerald Smith of Clark College to the IC meeting in Vancouver.

### **FACTC Publications**

Mark Doerr continued the discussion from previous night about Leon Khalsa's open letter as it points out the need to present FACTC for faculty understanding. Mark is looking for a Focus theme from possible topics listed the previous evening on the whiteboard and any members would like to send to him (see email address above).

### **For the Good of the Order**

Diana Casey spoke for her local union's request for FACTC to address Student Achievement Initiative issues and Leon Khalsa's open letter. Motion to continue discussion accepted. Extended discussion among participants lead to a vote not to accept Leon's letter as a FACTC Resolution. Motion to draft an alternative statement carried:

Resolution adopted unanimously by FACTC members meeting at Skagit Valley College,  
10-23-09

FACTC recognizes the worthy intentions of the Course Redesign portion of the Washington State Student Completion Initiative as we understand them. We are, however, distressed and disappointed that faculty members were not involved from the outset in planning and shaping the initiative. Furthermore, after-the-fact feedback opportunities for faculty are limited and unacceptably rushed.

As the leading statewide faculty organization for the expression of academic issues and concerns, FACTC insists upon prior consultation as a vital stakeholder in future SBCTC projects which deal with teaching and learning. We look forward to participating as full partners with SBCTC.

Phil will present the resolution at the State Board meeting 10/30/09 Friday morning at Skagit Valley College and will notify campus representatives about the outcome as soon as possible.

**Adjournment @ 4:00 p.m.** Next scheduled meeting: Winter: February 18/19, 2010 State Board of Community and Technical Colleges, Olympia



	<p>3. assume other duties the membership designates</p> <p>Move to poll membership for candidate to replace Ruth Frickle led to motion by Mike Dodge to nominate Mark Walker (new member representing Peninsula College).</p>	Election approved.
<p><b>Treasurer's Report</b> – Randy Nelson</p>	<p>Not much in way of expenses beyond food and drink at meetings, hosting reception at TL Conference.</p>	Report accepted
<p><b>Vice President's Report</b> – Mike Dodge</p>	<p>Membership list being updated due to vacancies, additions, and changes in executive committee. Discussion on notice to host campus to provide conference call for those who cannot attend FACTC meetings. Motion by Amy Kinsel to require members to post such a request 10 days prior to meeting to allow host representative and ITs sufficient work time. President noted that actual presence is preferred and added "Thanks to Mike for getting on top of this list."</p>	Motion approved
<p><b>President's Report</b> – Phil Venditti</p>	<p><i>First item:</i> Discussed draft of FACTC role for SBCTC (Charlie Earl has recently become more aware of the nature and activities of FACTC). Extended dialog on former member Leon Khalsa's open letter (read previous evening) expressing concern over lack of faculty involvement in the Student Completion Initiative.</p> <p><i>Second item:</i> Colleges have global outcomes as usually noted by "<i>Students should be able to...</i>"</p> <p>Phil would like all colleges to connect on global outcomes. Clover Park will have 2 day celebration at end of year to evaluate how students view success at outcomes. Phil would like Pierce county participants to expand these activities and eventually have a state-wide process</p> <p>Questions/comments?</p> <p>Amy Kinsel: Academic Calendar has to designate day</p> <p>Phil Venditti: Can be anytime during the year. April is Community College month</p> <p>Jim Howe: Has a similar event at Lake Washington, helps with accreditation</p> <p>Phil Venditti: Has binder for participants to review (passed binder around)</p> <p>Mike Dodge: What group started this?</p> <p>Phil Venditti: Grassroots by faculty led to a formalized document</p> <p>Proposal by Vice-President related to previous business to add a new format for a Meeting Notes Template. Mike suggests the secretary adopt a template for note taking as exemplified from Clarkston Rotary Club Board</p>	

	Minutes with three columns of data for Topic, Discussion, and Outcome/Follow-up in order to emphasize flow of task to completion. Discussion, then motion by Mike to use both ways for next meeting.	Motion approved.
<b>Spring Conference</b>	<p><i>Discussion on how to explain FACTC to colleagues</i></p> <p>Jim Howe: Could we be added to State acronyms website? Walter Hudsick: how can we best explain what we do? Use, post a presentation? Noreen Light: No theme to the Teaching and Learning Conference (TLC) as yet. Mark Doerr: What about an Issue-oriented big topics forum for faculty across state. Discussion around forum structure: FACTC Forum? Website? Blurbs about stakeholders? Phil proposed having task force review Blog site use for faculty interaction, then a submotion by Mike to use FACTC website to direct faculty to access information such as the Student Completion Initiative. Jim: This would allow for “the conversion continues in the green room” page on website.</p>	
<b>Break at 10:40 a.m. – 10:50 a.m.</b>		
<b>President Tollefson’s Welcome</b>	Our colleges face many changes from capital projects to the makeup of student populations. The role of faculty as central to teaching and learning will not change. Faculty need to actively engaged students so as to involve those just sitting passively in the back of the room without learning expectations. Face to face or virtually engagement is essential. Bill (Noreen’s SBCTC colleague) would say the same thing.	
<b>SBCTC Updates and Discussion</b> – Noreen Light, State Board for Community and Technical Colleges Liaison to FACTC:	Citing examples from various colleges’ math course requirements Noreen confirmed that we don’t agree on what “pre-college courses” are. She demonstrated how to access information on the SBCTC website for student achievement initiative and the faculty learning communities initiative (@10-15 participants learning about a topic of interest, 17 groups have been funded - showcase at TLC?) Noreen distributed July 2009 Proposed Change to DTA Math & Communication, and update on College Readiness Math Test (CRMT). Amy Kinsel is generating “Questions for Noreen” related to information in presentation. Noreen led a discussion on the Mission Study in preparation for Jan Yoshiwara talk via eLuminate. Noreen responded to the observation of the hurried timeline by saying by saying the ultimate date for sending feedback to SBCTC is Dec.3. There may be a call for clarification after feedback is reviewed.	Attendants broke into groups to discuss specific items to discuss later with Jan.
<b>Lunch @Noon</b>		
<b>FACTC Website</b> – Jennifer Wu FACTC Blog	Technical difficulties with eLuminate led to an earlier-than-scheduled update on FACTC website. Jennifer reported that the FACTC website had added two new features as suggested by Phil. The FACTC.org website	

	<p>now uses the free Google Analytics for collecting statistics and has installed a suggestion box at the home page. Carol, the contracted web designer, has done some cleaning-up and reorganization of the website. She charged the FACTC very reasonably for her service and the FACTC web is in a better shape now. Once we add the approved Spring minutes, the minutes section will be more current. Phil and Jennifer worked with the designer during summer.</p>	
<p><b>Course Redesign Initiative</b>  – Dr. Cable Green,  eLearning Director of  SBCTC, (via eLuminate)</p>	<p>Gave a short history of Course Redesign and posted his phone numbers (360.704.4334, cell: 360.790.3114) so participants can address issues directly to him. He stated that nothing in the initiative is mandatory. Interested faculty should apply for grants in February. The purpose of the initiative is to provide high quality digital course materials for free sharing in the learning environment. The course materials will be digital and modular. Faculty can decide to use or ignore the resources. A major goal is to increase completion rates of those courses and save students money. Currently a student in Washington spends about \$900-\$1300 per year on textbooks alone which is equal to 25% of the total cost of going to college. Digital format means the material will be modular and can be sliced up. Faculty can review; pick and choose parts or whole. He emphasized these courses are not meant to be canned or business-demanded course work. The selected courses are mostly high enrollment gatekeeper courses. The intention is not to reduce the cost to deliver courses (e.g. faculty wages), but to improve the affordability of those courses for students. Currently students in the system spend about \$41.5 million (?) per year on textbooks for the 81 gateway courses. The following discussion questioned the level of faculty involvement in the proposal process. Cable pointed out the Technology Transformation Task Force that started the Strategic Technology Plan(<a href="http://www.sbctc.ctc.edu/college/_g-trategicitechplan.aspx">http://www.sbctc.ctc.edu/college/_g-trategicitechplan.aspx</a>). They have involved the WAC, the TAC, the e-Learning Council, and the LMDC in the process, it was just not logistically possible to involve faculty. However, he felt that they probably should have solicited earlier faculty input. But the speed of this Gates/Ford grant process was very fast. The grant has a 2-year timeline. The actual work will begin in spring 2010. The initiative cannot be delayed as the grant has been awarded. In the first stage, twenty one gatekeeper courses, such as English, math, will be redesigned. Seven instructional designers and five librarians will support the faculty in redesigning the courses.</p>	<p>As time ran out, Cable offered to return to speak with the group after Jan’s session.</p>

<p><b>Mission Study Task Force Report</b>  – Jan Yoshiwara,  SBCTC Deputy Executive Director, Education Services Division  (via eLuminate)</p>	<p>After some technical problems, Jan let the group know she had reviewed the work we did in groups with Noreen and would respond to the list in the order of our reactions to the Mission Study recommendation:</p> <ul style="list-style-type: none"> <li>Not enough attention to teaching/learning outcomes</li> <li>Stunned by the speed of the proposed recommendation and the top down</li> <li>Well intentioned but vague</li> <li>Colleges are already trying to achieve this – success depends on college leadership</li> <li>Not enough attention to supporting Transfer education</li> <li>Seems like micromanagement</li> </ul> <p>Jan stated that it is not the intent of the document to suggest that people are not currently actively working on areas of recommendations. Any ideas faculty have are welcome. There are some speed issues, but faculty has been involved. In fact, there has been some grumbling by the Presidents that they have had less input than faculty.  <i>(continued technical problems)</i></p> <p><i>Additions/revisions:</i></p> <ul style="list-style-type: none"> <li>Support statewide online library database resources</li> <li>Strike Hispanic from serve more people- something more generic, inclusive.</li> <li>Clarify the language on "standardized technical infrastructure."</li> <li>Design better mechanism in support of seamless college transfer.</li> <li>Address and clarify consolidation of districts]</li> <li>What commitments from k12 and CTC in addressing the context?</li> <li>Change the wording “continues to pursue ... cost of living adjustments...salaries” to “invest more on ...”</li> <li>The language of the last item is not student-centered</li> <li>Instead of just creating incentives for colleges, add incentives for faculty and students</li> <li>Is historic mission over? A lot of this is old from 1967;-need to look at new stuff</li> </ul> <p>Jan stated Hispanics are the least served minority. A suggestion was made to change the language of “serving more Hispanics” to “serving more underserved populations, particularly the leased-served Hispanics.” Jan</p>	
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Break at 2:20 p.m.

<p><b>FACTC Representation at IC meeting 19-20 November 2009 in Vancouver, WA</b></p>	<p>Phil opened with a notice of conflict for the February FACTC meeting. After some discussion the meeting dates in February will be changed to 18 &amp; 19 because neither Jan Yoshiwara nor Bill Moore can attend. Katy Olsen noted the date change will prevent a repeat of today's tech problems.</p>	<p>A polling of the membership led to the assignment of Gerald Smith of Clark College to the IC meeting in Vancouver.</p>
<p><b>FACTC Publications</b></p>	<p>Mark Doerr continued the discussion from previous night about Leon Khalsa's open letter as it points out the need to present FACTC for faculty understanding. Mark is looking for a Focus theme from possible topics listed the previous evening on the whiteboard and any members would like to send to him (see email address above).</p>	
<p><b>For the Good of the Order</b></p>	<p>Diana Casey spoke for her local union's request for FACTC to address Student Achievement Initiative issues and Leon Khalsa's open letter. Motion to continue discussion accepted. Extended discussion among participants lead to a vote not to accept Leon's letter as a FACTC Resolution.</p>	<p>Motion to draft an alternative statement carried: Resolution adopted unanimously by FACTC members meeting at Skagit Valley College, 10-23-09</p>

		<p>FACTC recognizes the worthy intentions of the Course Redesign portion of the Washington State Student Completion Initiative as we understand them. We are, however, distressed and disappointed that faculty members were not involved from the outset in planning and shaping the initiative. Furthermore, after-the-fact feedback opportunities for faculty are limited and unacceptably rushed.</p> <p>As the leading statewide faculty organization for the expression of academic issues and concerns, FACTC insists upon prior consultation as a vital stakeholder in future SBCTC projects which deal with teaching and learning. We look forward to participating as full partners with SBCTC.</p>
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**Adjournment @ 4:00 p.m.** Next scheduled meeting: Winter: February 18/19, 2010 State Board of Community and Technical Colleges, Olympia