



☞ Spring Meeting ☞

Date: Thursday, May 10 & 11, 2007
Location: Big Bend Community College
Hosting Rep: Max Heinzmann

Attendees:

Randy Nelson, South Seattle	Michele Quinn, Seattle Central
Phil Droke, Highline	Max Heinzmann, Big Bend
Chuck Weedin, Yakima Valley	Diane Pelletier, Green River
Jim Howe, Lake WA Tech	Tim Cullen, Renton Tech
Jason Nix, Spokane Falls	Steve Byman, Lower Columbia
Jason Clizer, Columbia Basin	Mike Dodge, Olympic
Candace Gentry, Pierce-Ft. Steilacoom	George Neal, S. Puget Sound
Leon Khalsa Pierce-Puyallup	

Thursday: May 10 Hardin Room, Library/Conference Center

GUEST: Terry Brewer, Grant County Economic Development Council

Introductions and Welcomes. New Member: Tim Cullen, Renton Tech.
Members reviewed the minutes of the Winter Meeting which were approved.

OFFICER'S REPORTS

Treasurer: Randy Nelson.

- Sent out dues Invoices. Some who consistently do not pay. Will send out invoices earlier this next year.
- Handout of Report

Vice President: George Neal

Had new name plates for members. Fairly significant membership from the CTCs. George is looking at membership and doing some recruiting. Calls head of union or VP.

President: Diane Pelletier

Tom Affholter cannot keep up the website because of health issues. We will be having elections today. We will need to come up with a couple of dates for next year.

FACTC Focus

Jason Nix for Mark. Mark wants at least 5 more articles only has 3. Deadline was May 1 but has been extended. Topic is Technology on campus and how it is affecting our jobs; any topic dealing with Technology will be accepted. Encourage the faculty from your campuses to write. Maybe some articles will come out of roundtable discussion.

FACTC Website

Is anyone willing to take the time to maintain it? The site is really nice and has good information, but takes time to keep it up. We would like to make the BLOG link more prominent. All links are in need of some serious updating. Do we want to put buttons instead of so many links that are time consuming to keep up? It was

suggested that we get rid of Discussion Board. Membership directory: Colleges are listed and people can go directly to them.

Do we want minutes posted on the site? They need to be stored somewhere as they are public documents and this would give access. If the site had a place for latest minutes, then no changes would have to be made each time a new set is posted. Bellevue has students who are training to be web masters—maybe we could contact the college rep about helping us. Stephen Garrow is the Bellevue rep. Diane will check with Stephen.

We reviewed website and discussed what to keep and what to delete:

What would we definitely **keep**, but need to update:

- Discipline specific groups, societies in state
Science, Math, etc.
- Member list and link to the colleges
- About FACTC (delete meeting schedule)
- Publications—archive old issues of Focus
- Contact us
- Add a prominent Link to BLOG
- FACTC minutes
- SBCC link

Remove:

- Professional Dev
- SBCC
- Discussion Board
- HEC and AACC links
- What's new
- News
- Newsletter

Idea from Diane: Hire a student to redesign the website. Tom was getting \$400 a quarter for newsletter and keeping up with newsletter. Jennifer is willing and interested in keeping up the BLOG.

ELECTION OF OFFICERS

Diane told a little about each position. No additional individuals threw their hat into the ring. The current officers are willing to stay. It was moved by Phil Droke and seconded by Michele Quinn to keep the current officers. Passed unanimously.

ROUND TABLE DISCUSSIONS

1. Technology issues on community and technical college campuses.

Some lock down in computer labs.

What is being done about text messaging? Can we interfere with their reception?

Can we scramble their ipods? They want to listen to ipods while in class.

Seattle Times had an article about Fed. Way trying to ban them.

Students are cruising the internet in class. Cell phone, ipod, and text messaging policies – do institutions have them?

Campus policies? What will be backed up in the classroom? Do we all need Software to block My Space, etc.? Some instructors can block everything but what they're working on in class.

Libraries don't block—public resource (in State of Wash), while there are laws that require the K-12 system to block. We may need to re-educate students and faculty—courtesy, but what should our role be?

Maybe we need to consider these issues as “disruptive behavior.” If student is considered to be disruptive to the class then it is inappropriate/illegal. Class size may also contribute to how to manage. A class is a learning community; if you are not truly present, you cannot communicate. It was suggested that instructors have cell phone policies in syllabus. Of course, we could just give more assignments—students must not be busy enough. This is a topic for the BLOG and the Focus—these are both great places to get dialogue going. In addition, these are items to be discussed on all campuses at faculty councils, divisions, etc.

Next issue:

Faculty do not own the computer that sits on our desk and they are typically controlled by an IT department, thus we cannot install any programs ourselves. Why? College is legally liable. Several present bring their own laptops from home. IT departments are also worried about what folks download from internet--hidden files and viruses that may harm systems. Many hours are put into fixing computers that had been contaminated.

Green River: Diane Pelletier. One page agreement signed and dated—take an on-line class put on by IT to become more aware of what not to do and ultimately how we are violating the rules. It was made as painless as possible and covered issues such as Spyware, licensing. Many asked Diane to share a copy of the agreement.

Additional Issues: Opening faculty mail.

Shared Governance. Lake Washington Technical College had difficulties with accreditation.

Faculty Senate configurations: some quasi-union, some independent of union

S Puget Sound recently started a faculty senate and found out what others were doing

Faculty Senate: The official voice of the faculty, deal with academic issues and governance.

Union: money and work issues. There is always an interest in finding out what is happening across the state.

Adjourned at 6:05 p.m.

FRIDAY, MAY 11, 2007

Max ordered a delicious breakfast for us and the president of Big Bend, Bill Bonaudi, greeted us.

STATE BOARD ISSUES

We were able to have a phone connection with Bill Moore at SBCTC. He sent us a handout by e-mail and discussed related issues.

INSTRUCTIONAL COUNCIL RELATIONS

Chuck Weedin talked historically about the connection of FACTC to the Instructional Commission. And it was recommended that a FACTC representative attend IC meetings close to their institution in FACTC's name.

George Neal (VP) will take the responsibility of making sure we have a rep at each IC meeting. Chuck Weedin will work with George on when would be the best time to be a part. FACTC will help to pay mileage and incidental costs. There is a meeting next week, May 17-18. George will check if Jason can attend. Diane will send a formal letter to IC—through her VP of Instruction telling them that we would like to be an active part.

Motion:

Chuck Weedin: moved that FACTC provide a rep at IC meetings beginning with Spring 2007, to provide a liaison between FACTC and IC. The Treasurer is authorized to reimburse expenses at State rates. Seconded by Mike Dodge. Discussion followed. Unanimously passed.

Expenses will be a part of the treasurer's report each quarter.

TOOLS FOR TEACHING

Options:

- tack onto the 08 Assessment Conference in Spokane--do a pre-conference or Strand?
April 30-May 2, 2008.

Discussion: If we add on, include FACTC meeting too.

Those coming only for the FACTC meeting thought that having the meeting on Wednesday was not feasible.

Motion: Steve moved that we sponsor a reception at the Assessment Conference '08. Second: Randy. One abstention. Passed.

Discussion: If our intent is to show the programs from our CTCs, have a reception where everything we serve comes from a CTC. Transportation issues, students to serve. Do we need a liquor license? Do we want to table this until Fall? Do we have enough funds for this? Randy stated that we do. How many feel you will participate in the AC conference? More than half in the room raised their hands.

Mike suggested that we sponsor concurrent sections at the AC. This would be out-flow only—no way to make money. FACTC could investigate sponsoring some sessions at the spring conference as well, paying attention to cost and sponsorship. Mike will investigate.

New Teacher Orientation before Fall quarter—maybe we could sponsor a couple sessions there as well. This would allow us to inform new faculty early about FACTC. Diane and Leon volunteer for sessions. Topics: Acronyms and teaching styles.

Motion: Chuck Weedin moved to establish a committee to work with Exec board to plan and present one or more sessions at the New Faculty Orientation Program, Fall '07. Seconded by George. Passed unanimously.

We will need people to help.

As for the Fall Quarter, FACTC Tools for Teaching

A lot of work. We need commitment from the whole group to make this happen.

It would help if we can we pay someone to help us with registration?

Tim Culler could help with a software registration program (software)

Who would handle signs and equipment issues?

Person to arrange for President to speak

What kind of speakers do we have in mind? Bios, treasurer—check, theme.

Do we want to have this and spread out the load?

This year, it was decided to skip a Fall Tools for Teaching.

We agreed to send a thank you note to VP of Instruction at BBCC for the use of the facilities, snacks and lunch.

MEETING SCHEDULE FOR 2007-2008

Fall: Oct 18th and 19th at Renton CC

Winter: February 7th and 8th at Olympic CC

Spring: To be determined.

Information to send out: Successful moves, faculty senates, assessment information, accreditation information.

Campus reports were given by those present.

Adjourned at 1:20 p.m.