



**Dates:** October 17-18, 2013

**Location:** Everett Community College

**October 17, 2013 – Meeting in Liberty Hall Room**

**In attendance:** Peg Balachowski (Everett College), Rich Cummins (SBCTC), Mike Dodge (Olympic College), Mark Doerr (Spokane Falls CC), Terry Gosse (Edmonds Community College), Gene Holand (Columbia Basin Community College), Jim Howe (Lake WA Institute of Technology), Jennie Mayer (Bellevue College), Carl Oekerman (Bellingham Technical College), Bob Reisenberg (Whatcom Community College), Angie Russell (Wenatchee Valley College), Gerry Smith (Clark College), Karen Strickland (AFT-Washington), Terry Taylor (Shoreline Community College), Jennifer Whetham (SBCTC), Jan Yoshiwara (SBCTC)

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken/ Follow-up</b>
<b>Call to Order, Introductions, New members</b>	See Oct 18 notes for new members.	
<b>Competency-based education (CBE) and Faculty Disaggregation</b> <b>-Jan Yoshiwara</b> <b>-Rich Cummins</b>	<p>What is Competency Based Education (CBE)? Students demonstrate mastery for credit. Allows for asynchronous instruction (self-paced). What is faculty disaggregation? Students are supported by a team of staff; grades are not tied to the instructor – rather, competencies and assessments. Massive Open Online Courses (MOOCs) are examples of CBE but completion rates are low (classes are free and students do not earn credits). For CBE to be successful, we need to address the open door policy of community colleges with prescreening (correct placement) and motivation/deadlines (academic maturity/motivation).</p> <p>Concerns: What about academic freedom? Faculty workload/logistics with a module-based model? Quality of the courses/integrity of content and student work? Best practices? Take the best from the Western Governor’s University (WGU)/CBE model: Assign a support group for each student – librarians help with curricula, and counselors help with advising.</p> <p>SBCTC is interested in CBE but it is also a national topic. How do we implement this in the CTC’s? Perhaps pilot with colleges which volunteer. It must be self-sustaining. Using the WA Online (WAOL) model in which faculty tried something new because they wanted to, and then saw the value in it. SBCTC CBE pilot project: 18 courses, VPI’s opt-in. Initial “get to know CBE” workshops hosted by WGU sessions. Once built, other colleges can join. Rich and Jan estimate a larger roll out of CBE will cost about \$350K, with possible grant sources to help cover the cost.</p>	<p>Rich – will send Gerry/Phil a list of colleges signed into CBE Pilot.</p> <p>FACTC – find out which faculty are involved in this on our campuses, or might like to be.</p> <p>CBE FACTC reps: Diane Pelletier and Gene Holand. Meets next Friday.</p>

<p><b>Update from Bob Riesenber on sustainability conference</b></p>	<p>Bob wants to build a network among 2-yr and 4-yr colleges in WA State centered on sustainability to learn from each other and share ideas. The Washington Higher Education Sustainability Conference (WAHESC) is Feb 6-7, 2014 at Western Washington Univ. Call for proposals is open until October 25. (Bob has a flyer.)  <b>More information at <a href="http://wahesc.org">http://wahesc.org</a></b></p>	<p>FACTC – please spread the word about the conference and the call for proposals (<b>due Oct 25</b>). Ask VPI to send it out to faculty if possible.</p> <p>If there is a sustainability representative on campus, please get the contact to Bob.</p>
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Working Dinner in Everett at Anthony’s HomePort.

**October 18, 2013 -- Meeting in Whitehorse Hall Room 105**

**In attendance:** Peg Balachowski (Everett College), Mike Dodge (Olympic College), Mark Doerr (Spokane Falls CC), Terry Gosse (Edmonds Community College), Gene Holand (Columbia Basin Community College), Jim Howe (Lake WA Institute of Technology), Jennie Mayer (Bellevue College), Randy Nelson (South Seattle Community College), Carl Oekerman (Bellingham Technical College), Brian Palmer (North Seattle Community College), Bob Reisenberg (Whatcom Community College), Angie Russell (Wenatchee Valley College), Kate Skelton (Highline Community College), Gerry Smith (Clark College), Terry Taylor (Shoreline Community College), Rob Vogel (Spokane Community College), Jennifer Whetham (SBCTC).

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken/Follow up</b>
<p><b>Call to Order</b></p> <p><b>Introductions and new members</b></p> <p><b>Welcome by -Sandra Fowler-Hill (VP, Everett CC), introduced by Peg Balachowski</b></p>	<p>Gerry Smith called the meeting to order as acting President in Phil’s absence. New members: We welcome Kate Skelton, math faculty from Highline Community College. Carl Oekerman from Bellingham Technical College is also joining us, as Steve Mudd will be absent this year.</p> <p>Sandra Fowler-Hill emphasized the importance of the FACTC as a powerful faculty voice: make it clear, and disseminate to each member college – let faculty know what’s going on at the state level and be heard by the SBCTC. Many issues at the SBCTC are those at the national level. Regarding public spaces at Everett: Check out the critique space! People here are very vocal about what they need on campus including in their offices (writable walls). Regarding faculty/student evaluation: Uses IDEA (from Kansas) for their assessment faculty evaluation tool: <a href="http://www.theideacenter.org/">http://www.theideacenter.org/</a> Everett CC chose this as their evaluation tool! Regarding online education: Medical transcription and medical coding classes are completely online programs and use UStep curriculum (contracted from Utah). 16% FTE courses are fully online.</p>	<p>New members need photos – send to Brian for website.</p> <p>Peg: Work with Sandra to write up a blurb on how important FACTC is, and the role of FACTC at the state level.</p>

<p><b>Remembrance of George Neal; FACTC representative from South Puget Sound Community College</b></p>	<p>Jim Howe (LWIT) presented a 6-min video remembrance of George, contributed to our group from George’s wife, Sunny. It was very moving and the group is saddened by the loss.</p>	
<p><b>Officers’ Reports</b></p> <p><b>Jennie Mayer, secretary (Meeting minute approval process)</b></p> <p><b>Angie Russell, Treasurer (Budget)</b></p> <p><b>Gerry Smith, Vice President (FACTC membership)</b></p> <p><b>President: Phil Venditti</b></p>	<p>New process to approve minutes within two weeks after the FACTC meeting by email. This allows for better dissemination of the information at our colleges. The secretary will send out minutes within one week, and ask for approval within a week (roughly).</p> <p>Winter 2013 minutes were presented by Randy Nelson and Jennie Mayer, on behalf of Diana Knauf (secretary). Since Diana stepped down last Spring, we did not approve minutes until this meeting. Mike made a motion to approve the minutes with corrections (typo in Rob Vogel’s name.). Rob seconded. Motion passed unanimously. Angie made a motion to approve Spring 2013 minutes with corrections (typo in Peg’s last name, add Gene H. to attendance for both days). Peg seconded. Motion passed unanimously. The minutes will be posted on the website.</p> <p>Current balance is &lt; \$1000. This is due to a large expenditure (ATL reception hosted last Spring) and missing dues from several colleges. Discussion about raising dues: It’s not really the price of dues as much as the fact that remote areas of the state have difficulty sending faculty to our meetings. We should promote the option of virtual meetings. Mike suggests we do more rotation of meetings across the state as we learn so much when we visit each other’s campuses. Angie will modify current invoices sent to colleges to include more information about what FACTC does.</p> <p>Gerry is curious who pays for FACTC expenses at each college (VPI? President?) He will do a poll with FACTC and results will be reflected in the updated invoices to each college.</p> <p>Phil is currently on sabbatical and will return Winter quarter. Gerry is our fearless leader for now! Discussion for Winter: How much do we want to support/sponsor receptions for ATL this year?</p>	<p>Check with Bill who was not able to be at the meeting to look over these minutes. He wants to ensure what we record regarding SBCTC is accurate.</p> <p>Jennie will send out minutes within a week after the meeting and seek approval by email within two weeks.</p> <p>Jennie will send all minutes to Brian to post on the FACTC website.</p> <p>Angie will modify the current invoices to include more information about what FACTC reps do and how we are funded (VPI?President?), and indicate “your FACTC rep is ___ (or you do not have one).”</p> <p>Gerry will follow up with distant FACTC reps and see if virtual meetings would be attended.</p> <p>Gerry will follow up with the poll on who covers FACTC expenses at each college, and send results to Angie to modify the invoices accordingly.</p>

**SBCTC Updates and Discussion**  
**Jennifer Whetham**

**Common Core/Smarter Balanced (SB)** is a state-led consortium working to develop “next generation assessments” that will accurately measure student progress in high school toward college-readiness and career-readiness. A SB grade 11 assessment will be used as an indicator of college readiness (which, with other indicators, can provide a more accurate picture of whether students are college-ready). Students deemed “not college ready” can take a SB grade 12 course which would ideally address the gaps. More info: <http://www.smarterbalanced.org/pilot-test/>

**Core to College Project** is a grant program that includes twelve states, and Washington is one of them. The schools involved have been working on various projects that connect high school teachers/curriculum with college faculty/curriculum—one exciting (in Jen’s opinion) manifestation of that work are placement grids that place students using multiple measures (like GPA and grades in specific courses). This work led to really important conversations between high school and college faculty. For example, Peg shared something very helpful at their institution, which are agreements with local high schools that inform/connect teachers at high schools and community colleges what students are learning or need to learn.

**New legislative news:** Priority registration for veterans, wrongfully convicted felon statute coding, disabilities services taskforce, placement reciprocity, ctc Link, Transfer and Applied Bacc Studies. Jan Yoshiwara summarized a study of 20,499 WA bachelor degree graduates, and found those who transferred from a 2-year college to a four year university did just as well as those who started as freshman. Marty Brown wrote a nice editorial piece about this (Thanks, Jen Whetham, for the link): <http://www.spokesman.com/stories/2013/oct/05/marty-brown-surveys-a-measure-of-community/>

In it, Mary Brown says “It illustrates why the legislature deserves credit for reinvesting in two-year colleges and why the support should continue.”

Please announce upcoming events (see packet from Jen).

FACTC: Find out who at our colleges is involved with Common Core. If information gets to FACTC about Common Core, it’s good to send the communication to others who are involved at our institutions.

Follow up note: Bill Moore sent an email 10/28/2013 including faculty involved in the common core related work from the CTCs, and a slide show from Sandra Alberti from the Student Achievement Partners. <http://www.achievethecore.org/>

Jennifer will send around an electronic report (with hyperlinks) from the SB with new legislative news, including the SBCTC study on success of 2yr students at the 4yr institutions. (Marty Brown’s editorial.) Follow-up: Done.

	<p><b>Prior Learning Assessment (PLA).</b> Gene H. said he participated in the PLA himself (to get more credit at Eastern Oregon University). He said he worked really hard to get those credits and lends a lot of credibility to those programs and very worthwhile. (Proponent.) The number of credits is limited by accreditation. The winter assessment retreat may focus on the PLA. Jen would like to add: <i>Gerry brought up the specific case of a student who had considerable experience as an EMT in the military—Gerry wanted to know about PLA work being done that might help students like this one. I saw a potential connection between Gerry’s request for information about PLA and Rich’s talk on CBE: one of our SBCTC goals is to explore different ways of getting students through to completion and/or earning a credential (especially ways that are not necessarily based on traditional seat-time and credits) and so I referenced the slide of Rich’s father in a Navy uniform and mentioned that PLA has some complexities and challenges: for example, due to accreditation requirements, the number of credits a student can apply towards a degree is limited and is not necessarily the most efficient way of getting a particular kind of student (highly experienced with significant knowledge) to degree completion. In my opinion, CBE is an elegant way to address the needs of a very particular population of student. I am thinking about focusing the winter retreat around connections between work being done in the PLA workgroup and the potentials of CBE: where do they intersect? Where do they differ?</i></p> <p><b>Faculty Learning Communities (FLC)</b> – Jen would like to gather a group of faculty who have previously facilitated an FLC (preferably more than one) and redesign the application process (including creating an evaluation rubric, clarifying the system-wide vision/purpose for FLC’s, and exploring new ways to disseminate the learning and products created throughout the system (i.e. webinars)). The application process will be moved up to May so the faculty can start work in August/September (rather than waiting until October). She will also lead a workshop for faculty on the application process at the ATL in May. Please let Jen know if you are interested in being part of this process.</p>	<p>Jen is asking for faculty interested in the FLC application process to contact her.</p>
<p>“Ignite” Teaching &amp; Learning Focus Presentation</p> <p>Peg Balachowski, Everett Community College @ the Art Critique Space, Whitehorse Hall.</p>	<p>Ignite is a way to communicate information to people in an efficient and effective/engaging way. Constraints: 5 min talk, only 20 powerpoint slides.</p> <p>EVENT: Let others who are interested know about the following - Town Hall : Nov 20, 2013. 7pm-9:30pm <a href="http://townhallseattle.org/ignite-seattle-2/">http://townhallseattle.org/ignite-seattle-2/</a></p> <p>The presentations for today:</p>	

	<p>1. Katherine Schiffner, Director of Public Relations. Presented on how to get things done (using materials from David Allen’s book).</p> <p>2. Heather Jean Uhl, Librarian. Presented on Zotero (free open source to help college organize cite and share sources/citations. Good for Student learning outcomes. Register at <a href="http://www.zotero.org">www.zotero.org</a></p> <p>3. Dan Murphy, Grant and Contract Specialist. Certified personal trainer at YMCA. Presented on life style lessons. WRONG! ;-)</p> <p>4. Jennifer Whetham, SBCTC. Presented on the literary history of the word “syphilis”: how one doctor used an epic poem to make this theory of disease go viral.</p> <p>5. Thom Lee, Art instructor. Consequences of scale and proportion. Cute or note cute?</p> <p>6. Fayla Schwartz, Biology instructor. Presented on ethnobotany (new class) – the relationship between people and plants especially indigenous peoples.</p> <p>First IGNITE Event at Everett CC. Consider this as an option for professional development events. You have to be passionate about what you talk about. Teach it, but make it quick!</p> <p>FACTC extends our gratitude to Peg and the instructors/staff at Everett and Jennifer Whetham, for sharing their talents and passions with us! (And so quickly, too!)</p>	
<p>1:00 – 2:00 pm Unfinished Business: WSAC 10-yr road map</p>	<p>Noreen could not come to talk about the Washington Student Achievement Council (WSAC) but sent Jen and some information packets. SBCTC researchers are beginning to see a decline in enrollment. Rather than looking at growth in student numbers as an indicator of success, we must start to explore other ways to define it. For example, how might we better meet the needs of students currently enrolled (e.g., PLA, CBE?)</p> <p>Other ways to increase success are to promote: Capture technology, Open Course Library (OCL), Creative Commons and Open Educational Resources (OER). Boyoung Chae is promoting OER and offers free OER trainings online. In terms of the OCL, what analytics can be used? Why is it so hit or miss? How do we promote it? Bob R. says at Whatcom a very small percentage (10%) have looked at it. There should be incentives to keep the materials in OCL updated, and to get faculty to use the OCLs or</p>	

<p>Textual Communications, Mark Doerr</p>	<p>look at them.</p> <p>How can we disseminate teaching/learning resources? Email is not the best way statewide among faculty. Jen has a vision of an “e-ecosystem” to connect faculty on various social media platforms (WordPress, LinkedIn, and Twitter).</p> <p>Last spring: We voted to shift from a FACTC focus (once a year) to a quarterly news source. Send photos and campus reports to Mark for the newsletter. Mark needs campus information! What information applies to all statewide faculty? Include best practices, information of interest, and get people curious to look for this, instead of seeing it in inboxes and hitting delete.</p> <p>Possible names for the FACTC newsletter:  Fun FACTC (pronounced “<i>facts</i>”)  Off the record  The naked FACTC  How to get syphilis in five minutes ;-)  Faculty Newsletter  Around the State  FACTC surveyers  Faculty Impact  Common Cause  Faculty Commons  Faculty Network News  Just the FACTC, ma’am. (Nice, Angie!)  Any other ideas for the title?</p> <p>How do we get people to care/read the newsletter? The goal is to inform faculty of what’s happening statewide. Perhaps we should continue including a poll such as the recent one by email: What’s your campus dissemination of Affordable Care Act? Implications with health care and part time faculty and students. Other ideas: Faculty pay, course workload  If we do polls in every issue, then do a survey in the current issue to be published for the next issue. The backpage can include a meeting schedule of FACTC, instructional council, training, a community bulletin board.</p>	<p>Send campus reports and photos to Mark Doerr for the quarterly newsletter, asap (Deadline is Dec 1 but he’d like more lead time.)</p> <p>Ideas for what to call the new FACTC newsletter?</p>
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<p>FACTC Website Brian Palmer</p>	<p>What else should be included in campus reports, and why? There are huge things going on at each 2-year college that could impact others. Report things that would be of interest to others (like IGNITE at Everett, or Green River's international student program). Be aware – the state board has their own newsletters too. Perhaps we can give our take on what they do, or include a position paper or editorial page in our newsletter.</p> <p>Brian needs FACTC new members info/photos.</p>	<p>Gerry will send Brian new FACTC member info (contact info, etc) for website.</p>
<p>Representation at IC and SBCTC meetings</p>	<p>The meetings are important for FACTC visibility. IC Meetings. Fall meeting: Nov 7-8, 2013. Jennie volunteered; Jen will also attend. Spring meeting: May 8, 9 2014 (Big Bend). Angie volunteered. FACTC reps should contact Jackie Eppler -Clark if they plan to attend.</p> <p>State Board meetings are two-day meetings: The first day is to discuss the issues. The second day is where a lot of action takes place. Go through the agenda ahead of time, and pay attention to what type of issues may be passed onto faculty (e.g., Fixed tuition system to variable. Things we should know but have no other way of finding out.)</p> <p>Next State Board meetings: Oct 23, 2013, 1:00pm-5:30pm. (Carl volunteered to attend; Bellingham) Oct 24, 2013, 8:30-12:10pm. (Bob volunteered; @ Whatcom). Contact Jackie Eppler Clark if you plan to attend.</p> <p>When FACTC members attend these meetings, take note of what is discussed that faculty might be interested in, so we can get on board ahead of time. View agenda in advance, if possible. Google state board meeting agenda on SBCTC website to find the agenda.</p>	<p>Jennie will send Brian photos of Kate, Carl and Terry and minutes for last three meetings.</p> <p>Jennie and Angie need to put IC meetings on our calendars and contact Jackie Eppler-Clark about attending.</p> <p>Carl /Bob will attend next SB meeting. Contact Jackie for rsvp.</p>
<p>Planning the next FACTC meeting Gerry Smith</p>	<p>Will need reports (IC meeting; SBCTC report; Noreen – 10 year plan; Bill and Jen updates; more discussion about FACTC focus.) Next meeting is at WSAC. CBE report. Invite Marty Brown to speak to FACTC.</p>	<p>Gerry will look into the Red Lion Hotel for a block of rooms for Feb meeting.</p> <p>Gerry will plan the next meeting</p>

<p>Location, Location, Location...</p> <p>Campus Reports</p>	<p>Pedagogy talk? Or legislative talk instead? Dinner with legislators? Mark Jenkins – taught at Clark. He is interested in e-learning policies and can give some information about what policies are coming down the pipeline. Update on CTC link – not an overview but what does it actually look like? This will be good for the spring meeting.</p> <p>Discussion: It’s nice to have FACTC meetings around the state. We learn a lot by visiting each other’s campuses. This poses a problem when we only have fall quarter meetings to host on a campus while winter is always in Olympia and spring is always with ATL. Suggestion to do Olympia in winter every other year. Table this discussion to next meeting.</p> <p>Fall Quarter 2014 FACTC meeting – Bellingham Tech is hosting.</p> <p>FACTC reps gave a short report of things happening at their campuses.</p>	<p>while Phil is on sabbatical.</p>
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Meeting adjourned at 3pm.

Minutes submitted by Jennie Mayer, October 25, 2013 (revised on January 14, 2014)