



Spring 2013 Meeting Minutes

**Dates:** May 3-4, 2013

**Location:** Mark Doerr's house, near Spokane Falls Community College

**May 3, 2013**

**In attendance:** Peg Balachowski (Everett CC), Mark Doerr (Spokane Falls CC), Terry Gosse (Edmonds), Gene Holland (Columbia Basin CC), Jennie Mayer (Bellevue College), Bill Moore (SBCTC), Randy Nelson (South Seattle CC), Carl Oekerman (Bellingham Technical College), Katy Olsen-Tiglao (Pierce College), Angie Russell (Wenatchee Valley CC), Gerard Smith (Clark College), Jill Snyder (Peninsula College), Phil Venditti (Clover Park TC), Rob Vogel (Spokane CC)

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken</b>	<b>Follow-up</b>
Phil Venditti, Call to Order; Introductions; Welcome	Welcome two new members: Terry Gosse who teaches math at Edmonds CC and Carl Oekerman who teaches communications and psychology at Bellingham Technical College (sitting in for Steve Mudd).		
Welcome Jim Minkler, VP of Learning at Spokane Falls CC.	Highlights about Spokane Falls CC, from Jim's perspective: <ul style="list-style-type: none"><li>• High number of academic transfer, most of which transfer to Eastern WA or other local colleges (Whitworth, Gonzaga).</li><li>• Music and fine arts is a very large program – one of the few WA colleges to offer an AFA (Assoc. of Fine Arts).</li><li>• New science building with a new planetarium. New tutoring center and early childhood learning center. Prosthetics program, one of three in the country.</li><li>• New president charged with better completion rates (Student Achievement). Early alert system. Academic advising for faculty. Institute for extended learning (rural learning, covers a large geographical region) in the district for career and technical training.</li><li>• His view on this year's FACTC focus topic (How do various employee groups interact?): It's critical for administrators to get feedback to faculty about being valued, good participation in</li></ul>		

	<p>governance. Administrators feel a fast pace of change and budget stresses, with tough decisions to make.</p> <ul style="list-style-type: none"> <li>• What about American Honors College (at SFCC and others)? It draws in high achieving students who normally wouldn't consider community college. 25% acceptance rate, 175 students for fall, they go to many top tier/prestigious schools. Appears to be mostly marketing. Gateway to College program is also very successful – for students who dropped out of HS but can take dual credits at the college. Looking at programs like these without diminishing state budgets (FTE allocation). Afraid of sending mixed messages... when we are more self-support then will we get less money from the State? It is a concern.</li> <li>• For the DTA, starting July 1, symbolic logic classes will be counted for quantitative reasoning. UW is also open for counting other courses for intermediate algebra other than Math 099. UW is concerned about the provisos. Not every student will be on an engineering pathway... we can be more flexible about what we call intermediate algebra. It doesn't have to be a precalc track for nonscience students.</li> </ul>		
<p>State Board Update from Bill Moore</p>	<p><b>1. Main conversation: The Common Core and Smarter Balanced Working with K-12 and baccalaureate colleges (assessment consortium) – by Spring 2015, will be operational.</b></p> <ul style="list-style-type: none"> <li>• At the college level some are looking at HS transcript based placement and developing Smarter Balance assessments for placement and tracking. Smarter balance is a template and the states adopting it will customize it to fit their needs. (Setting threshold pass scores, etc.)</li> <li>• The main issue: What will be the implications of this? On precollege, on placement, defining college readiness, etc. Need faculty (outside of teacher ed) to understand this project and its implications.</li> <li>• Need to consider whether to opt-in or opt-out (by January) as a state. HS graduation will not be a prereq for taking this test.</li> <li>• Needs FACTC to find faculty on each campus to be the “Go To” person to weigh in on what’s going on. Not just English and Math faculty but those across campus (quantitative reasoning, humanities, information literacy, etc.)</li> </ul>	<p>Bill will provide info within two weeks! Upon receipt, FACTC reps will provide contacts by the end of the quarter.</p>	<p>Bill will provide task and time requirement for these campus “contacts” across the statewide system. What message do FACTC people send out to solicit contacts?</p>

	<ul style="list-style-type: none"> <li>• A FACTC rep’s perspective: Faculty on our campuses don’t know about this! We need to get the word out. Another concern: How are the standards (which look great, reasonable) going to be applied? Inter-rater reliability? Seems colleges need to get together to discuss these things.</li> <li>• Bill: Process has been very fluid with many changes. Pilot with 1 million students. Starting in June, can view some of the assessments, rubrics.</li> <li>• For more information: <a href="http://smarterbalance.org">http://smarterbalance.org</a></li> </ul> <p><b>2. Second thoughts on anything else coming down the pipeline?</b></p> <ul style="list-style-type: none"> <li>• Focus on the DTA and the type of things Jim mentioned (courses counting for the DTA such as quantitative reasoning). Mentioned DOL grants at EdCC are competency based (vs. Western Governors Univ. model).</li> <li>• What is competency based vs. WGU and disaggregation of faculty work, pass-fail? Two sides to this: Results of the students vs. the role of the faculty. Look at the WGU pilot and see what they are doing. Can we use any of that in our 2-year college context? Sinclair CC in Ohio has been doing this for a long time. They don’t disaggregate faculty/evaluator role altogether but use some elements of WGU assessment (student services, support).</li> <li>• Lots of pressure from WACTC (college presidents) in the online learning WGU model. Do we (faculty) need to care? What’s wrong with what we’re doing? State is disgruntled with 2 year college success/completion rates, or unhappy employers with graduates, also cost. It’s about competencies and learning, in different modes, many of which we don’t control. We need to look outside our walls and see the effect of technologies being “disruptive”. Coursera and MOOCs, DIY education... learning badges and certificates.</li> <li>• The “problem”: technology, knowledge is ubiquitous and free – what do we do about that? What is our value added?</li> <li>• Mark’s idea: FACTC Focus... how can we get involved with these ideas? Here’s what’s going on, and think about it and follow up. Should the FACTC focus be moved into another forum? Is there a way we can consider as an organization into one or two volunteers</li> </ul>		<p>Suggested for Mark: A new FACTC Focus article or topic for our new newsletter?</p> <p>Suggested for</p>
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	<p>to research it, brief it and report back. How do we curate this information? Do a webinar/series of webinars?</p>		<p>FACTC: Find faculty to research and report back. Seems to be a topic we want to learn more about.</p>
<p>Update on eLearning and Open Education: Connie Broughton and Boyoung Chae (SBCTC)</p>	<ol style="list-style-type: none"> <li>1. <b>Canvas Implementation.</b> Started July last year with 33 colleges moving to canvas this year. Individual issues from faculty: assessments aren't imported well, grading issues. Hosted on the cloud, so less server issues. Instructure takes suggestions for updates. Warning: Your class might look different when you log in following an update. Browser issues: Canvas doesn't work well with IE, better with Chrome and Firefox. iPad app is improved. Faculty thank the SBCTC for their "how to use canvas" course offerings. Connie suggests the support is due to popularity of Canvas as a statewide LMS and there are more instructional designers and elearning staff people now than 4 years ago.</li> <li>2. <b>Tegrity</b> was purchased by McGraw Hill. Degradation of service was observed by SBCTC. Has been working on issues of canvas integration. The decision was made by the e-Learning Council to extend the license by one year.</li> <li>3. <b>Illuminate (now called Collaborate)</b> was bought by Blackboard several years ago. We still have a license to use their product. Will be integrated with Canvas soon.</li> <li>4. <b>Project IDEA for ESL modules</b> – live Mocha, bought by Rosetta Stone. It's a social media language tool. 6 million in this network to speak to native speakers to practice foreign languages. (In the works.)</li> <li>5. <b>Western e-tutoring consortium.</b> Live tutors through a network of colleges across the West. Our students can access tutors 7 days a week. See if your college belongs to this. It doesn't appear to compete with face-to-face tutors.</li> <li>6. <b>Safe Assign or Turn It In?</b> No contract right now. Smarter measure – a technology readiness tool. Connie found an interesting study that face-to-face students do better than even web enhanced courses. What is the standard of digital literacy? Do students only excel in technology in the things they are interested in (e.g., Facebook) but challenged in using it for academic purposes? Can the</li> </ol>		

	<p>SBCTC support and develop a competency-based test required before online classes? What type of computers and technology do students have when they take online classes?</p> <p>7. <b>Open Course Library.</b> Completed 81 courses licensed by Creative Commons. Now all available: <a href="http://opencourselibrary.org">http://opencourselibrary.org</a> Check the “resources” link for recorded webinars and more information.</p> <p><b>FACTC should announce two webinars to their faculty:</b> May 7 webinar – Course faculty will talk about their featured courses for other faculty (navigation of their courses). May 9 webinar – Librarians in the OCL project will explain their roles as librarians in the project.</p> <p><b>What is the future of OCL?</b> Rather than developing more courses, SBCTC will help faculty use and embrace OER via the <b>OER Hub</b> (a one-stop OER shop, to be developed). Would like to do this in collaboration with faculty. Noreen Light had a great listserve... how about through the FACTC group?</p> <p><b>Questions about the OCL:</b> 1) How do I add things to this repository 2) How can I find other things in my area that aren’t part of the 81 courses?), 3) How can I find a network in this? Need people not just websites, to talk about this from my discipline.</p> <p>“OER organization of the week” is highlighted on the site each week.</p> <p>One strategy (SBCTC) is to provide training for employees on OER – their safe use and copyright. Idea: develop curricula? Faculty librarians are interested in this – developing a database of OER. Having a FAQ on the website would be great (suggested by Jill) with examples of how to apply creative commons with some testimonials... text or video.</p> <p>2 goals: Building information AND community!</p>		<p>Suggested for Connie: make a link to OCL from the SBCTC website</p> <p>FACTC please let faculty know about these webinars summarizes the overviews, and live webinars on May 7 and 9, for faculty/librarians.</p> <p>FACTC: Maybe brown bags at our colleges, emails, OER advisor group in the state (?) – it’s not an exclusive group – includes instructional designers, librarians, staff and faculty – looking for members. Send out the resources link.</p>
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**May 4, 2013**

**In attendance:** Peg Balachowski (Everett CC), Mike Dodge (Olympic College), Mark Doerr (Spokane Falls CC), Terry Gosse (Edmonds), Gene Holland (Columbia Basin CC), Jennie Mayer (Bellevue College), Randy Nelson (South Seattle CC), Carl Oekerman (Bellingham Technical College), Katy Olsen-Tiglao (Pierce College), Brian Palmer (North Seattle CC), Angie Russell (Wenatchee Valley CC), Gerard Smith (Clark College), Phil Venditti (Clover Park TC), Rob Vogel (Spokane CC).

Topic	Discussion	Actions Taken	Followup
Phil Venditti, Call to Order; Introductions; Welcome	<ul style="list-style-type: none"> <li>• Thank Jennie Mayer for minute taking.</li> <li>• Two surveys are circulated: (a) Are there faculty mentoring programs at each college, and (b) “who pays/supports the FACTC representative?” These may be useful for colleges which haven’t paid the \$150 dues per year. Most campuses are supported by Presidents, VPIs and the faculty union.</li> </ul>		Phil will share the results of the surveys with FACTC.
Jeff Thomson, Project Manager, CTC Link	<p>More information: ctc Link on the SBCTC website:  <a href="http://www.sbctc.edu/college/i-ctclink.aspx">http://www.sbctc.edu/college/i-ctclink.aspx</a>            Blog for the ctcLink Connect: <a href="http://ctclink.wordpress.com">http://ctclink.wordpress.com</a>            Jeff presented a powerpoint with the project overview and timeline. It is available from the SBCTC website above.</p> <ul style="list-style-type: none"> <li>• Replacing legacy systems (SMS, FMS, etc.) in the state system. Planning to do this in the next few years.</li> <li>• Goal for implementation (over five years) using a “best practices” approach with some flexibility to adjust to processes for each campus. Will use third party company Savvis to house the hardware/software. Will be interfaced with Canvas. Faculty interest in having the student photos from their student IDs automatically loaded into the system. Early warning system, academic standing/progress will be included.</li> <li>• Training will start June 2014 and occur on each campus (instructor-led and online sessions). Each campus is putting into place an organization structure, with a change management lead and a project manager, for different groups (incl. faculty work group) and subject matter experts (HR, finance, etc.) to be involved.</li> <li>• Questions and concerns from FACTC: Can we use degree audit across all the colleges? Potentially, once we get all the colleges on the new system. Other states using this type of system? Cal State, LACCD, UMass, CUNY. For any given year, when will</li> </ul>		

	<p>implementation occur? There are windows of time that work better than others(non registration heavy times). Will data be more standardized across campuses? Maybe... depends on how data is entered by each college.</p> <ul style="list-style-type: none"> <li>• FACTC reps mentioned they are excited about this.</li> </ul>		
<p>FACTC Awareness Options: Our roles and image in the future</p>	<p>Two issues: (1) Who are we and what do we do? (2) How do we get our name out there?</p> <p>Suggestions:</p> <ul style="list-style-type: none"> <li>• Make the by-laws and position description for officers and representatives more visible. (Is this on the website?)</li> <li>• The FACTC brochure. Get an electronic format and send out to faculty and VPI's at each campus.</li> <li>• FACTC representatives are responsible for making reports and being more visible on their campuses. Present at IC (instructional council), faculty senate, all-faculty/college meetings, and/or faculty union meetings.</li> <li>• Motion for action: If we get the meeting minutes with blurbs and links and this is sent out to our faculty – this would be great. This would promote recognition Awareness Subcommittee with Bob, Rob and Jim – no updates.</li> <li>• Does the FACTC have any influence? What drives this group? Do we need to speak with one faculty voice? Are faculty hungry for information from the SBCTC?</li> <li>• An example: Common Course Numbering. Faculty didn't pay attention until it had an impact on us – FACTC could have helped with this. Early communication of WHAT is done at the State level but also HOW it will impact faculty is key.</li> </ul> <p>Four main categories of FACTC's mission:</p> <ul style="list-style-type: none"> <li>• Big issues (Open Course Library, CCN, etc Link)</li> <li>• Interchange and Communication</li> <li>• Teaching and Learning (we talk about teaching and learning)</li> <li>• Sociability</li> </ul> <p>Perhaps just knowing what others around the state are doing is a lot? Maybe we can't stop certain things but maybe we can influence them and keep getting involved. They may think about getting in touch with us sooner for more feedback. Gerry is asking for time</p>	<p>Motion approved: Quick quarterly summary pilot to follow this meeting, to be sent out to faculty at our campuses. Jennie will send out minutes and Mark will digest into a 1 page summary.</p>	<p>Phil could send the roles/by-laws to Brian, who can post it on the website.</p> <p>At the fall meeting: Will have a proposed plan regarding this issue, with input from the Awareness Subcommittee. (Jim Howe, Rob Vogel and Bob R.)</p> <p>Phil will ask people to bring a short campus report to the next meeting (in the next meeting announcement), with an example from one campus to serve as a template.</p>

	<p>every fall quarter at his college to talk to faculty directly... we need to insert ourselves in meetings at our colleges. Gerry developed a survey to find out what faculty want to talk about (i.e., Course curation? Is this one of those things we need to jump on... how do we know whether it's something that's in our best interest?)</p>		
<p>Officer's Reports</p> <p>Diana Knauf, Secretary</p> <p>Angie Russell, Treasurer</p> <p>Mike Dodge, Vice President</p> <p>Phil Venditti, President</p>	<p>Diana is absent and will no longer be in FACTC.</p> <p>Angie presented the expenses for this year and estimates money left for next year. Some colleges haven't paid. Needs to switch South (paid) and Central (Seattle CCD) – it's confusing because the district pays.</p> <p>Mike noticed photos need to be uploaded on the website (faculty photos). There was a packet being circulated to update the rep information (names).</p> <p>Noticed that following the ATL conference is a good way to get attendance but maybe having the meeting at a campus without representation?</p> <p>One two punch? Mike sends out a message and we each take on a FACTC mentee – someone who hasn't shown up for a while? Maybe we make phone calls? If they can't come to meetings, suggest we find someone who is interested?</p> <p>Do we each have an alternate in case we don't attend?</p> <p>WA Student Achievement Council – 10 year roadmap. It's a P-20 group (preschool to college). Phil attended numerous meetings in Olympia, sometimes George Neal. It's been difficult to keep updated on the planning. All education in WA State could be influenced by</p>		<p>Jennie: Did we approve minutes from Winter? Perhaps we can approve both sets next time?</p> <p>Brian – get North Seattle CC to pay dues.</p> <p>Angie – switch South and Central (Seattle) – South paid and Central did not.</p> <p>Phil/Mark - Make sure we have a faculty contact of every college and send our 1-page summary to them as well.</p> <p>Mike will have the updated roster to all FACTC and pass over to Brian, who will update the webpage with faculty rep</p>



<p>Instructional Council Representation</p>	<p>these groups and it's moving very fast. No feasible way for us to participate but perhaps Phil can at least pass some of the information to us but don't expect we will have much influence. Marty Brown is on the Council which was created last year. The governor is putting new people on it. It will be chaired by the student member.</p> <p>Instructional Council (IC) - Spring meeting: Thu/Fri May 15-16 in Walla Walla. (We are usually invited for the Thu meeting.) Maybe Mark Doerr can go? Information online at the SBCTC website. And RSVP with Jackie Eppler-Clark</p> <p>FACTC always tries to send someone for visibility and an exchange of information</p> <p>Consider changing our business cards or door signs to reflect FACTC membership?</p>		<p>information that is up to date.</p> <p>FACTC reps – shepherd those reps who are not here.</p> <p>Phil: Invite Noreen to talk to us in early/mid Fall to find out what's going on with the Student Achievement Council.</p> <p>Mark will see if he can go to the IC meeting – if so, RSVP with Jackie Eppler-Clark.</p>
<p>Election of Officers for 2013-2014</p>	<p>Treasurer: Angie Russell  Secretary: Jennie Mayer  VP: Gerald Smith  President: Phil Venditti</p>	<p>Elections by acclamation.</p>	
<p>Meeting Dates Location</p>	<p>Peg volunteered Everett Community College. Thanks Peg!!!  Can we do a T&amp;L focus in the Fall? Ideas: TED talks on steroids, Ignite Program? Peg will present or find someone for Thursday.  Proposed dates: Oct 17/18. Phil will let Bill and Noreen know and maybe Noreen's replacement.</p> <p>An open invitation to all faculty at the hosting institution? Would be nice to invite them at least to the T&amp;L presentation if not the business meeting.</p>		<p>Phil will confirm Oct 17/18 dates with SBCTC people (Bill, Noreen, Noreen's replacement)</p> <p>Peg will take care of details, restaurant choices, T&amp;L talk,</p>

	<p>Winter 2014 meeting? Feb 13/14, 2014. Olympia at South Puget Sound CC (pending George Neal's approval) T&amp;L focus?</p> <p>Spring 2014 – following ATL conference Fri/Sat May 2,3 2014 Gerry can ask new faculty learning committee if they can present a T&amp;L focus at this meeting.</p>		<p>hotel info (govt rates), arrange afternoon snacks, refreshments (maybe ask VP to support some of the costs) campus maps/parking, etc.</p>
<p>Mark Doerr, FACTC Publications</p>	<p>Draft to be sent out next week. The group appreciates Mark's work on this publication. Next steps: Quarterly newsletter? The "FACTCual" information or FACTC fact. In lieu of FACTC focus, one year trial period. Maybe we should have the same name for this publication as before? Online connections? Or something else? It was published out of LWIT... maybe Mark can find out. (Randy mentions it's best to stay with the older name, for archival purposes.)</p> <p>Get one ready for next fall, with a draft out this quarter. Include Bill Moore's update and what is coming down the pipe (state board / legislature level updates). Get the facts! Add campus reports to it.</p>	<p>Mark sends out FACTC Focus to everyone. We distribute it to our campuses.</p> <p>Rob made a motion for Mark to do a one-year pilot for a quarterly newsletter instead of FACTC focus, Mike seconded. Stipend carries over.</p>	<p>Jennie – send Mark follow up with Art Goss and a few others follow up comments!</p> <p>Mark – will find out the name of the previous newsletter or make up a new name.</p> <p>Mark will send out the brochure or edit it/revise it – send out an electronic format? Make the website more prominent. Ask FACTC reps to send it out to faculty.</p>
<p>Brian Palmer, FACTC Website</p>	<p>Do we have analytics for the site? Have a teaser to get people to go on the site? (Your paycheck may be in danger...) Put some of the documents there on the website, with links to outstanding faculty (Brian asked for these). Send content to Brian for integrating things to make it more attractive and of value. Congratulations and thanks to Brian.</p>		
<p>Campus Reports</p>	<p>Meeting is adjourned at 12:00pm. Minutes submitted by Jennie Mayer, Bellevue College</p>		